

Position Title: Senior Staff Accountant
Department: Accounting

Join our Team! At IHDA we strive to create and maintain a work environment that promotes diversity, recognition and inclusion. IHDA is committed to hiring and investing in individuals of diverse talents and backgrounds to ensure a range of perspectives and experiences inform and guide our work of financing affordable housing in the state of Illinois.

Who we are: The Illinois Housing Development Authority (IHDA) is one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions. Our mission is to finance the creation and preservation of affordable housing across the state. IHDA oversees more than 20 federal and state programs on behalf of the state of Illinois and serves as one of the state's primary resources for housing policy and program administration. For over 50 years, IHDA has led the state in financing and supporting affordable housing.

Summary: The Illinois Housing Development Authority (IHDA) is seeking an experienced and detail-oriented Senior Staff Accountant to join our Financial Reporting & Analysis team. In this role, you'll play a key part in delivering accurate financial reporting, analyzing financial performance, and supporting critical accounting and audit activities.

You'll work collaboratively across departments to strengthen financial reporting processes, provide meaningful financial insights, and help maintain the integrity of the Authority's financial information. This is an opportunity to apply your accounting expertise while contributing to IHDA's mission of expanding access to affordable housing throughout Illinois.

What You'll Do:

- Prepare quarterly financial statements, supporting schedules, and monthly Board reports, ensuring accuracy and consistency across financial reporting.
- Support monthly, quarterly, and year-end financial close processes.
- Analyze financial results, investigate variances, and identify trends and potential areas of concern.
- Develop management reports that provide financial insights and support informed decision-making.
- Contribute to the preparation of the Authority's Annual Comprehensive Financial Report (ACFR) and annual Government Finance Officers Association (GFOA) reporting activities.
- Coordinate assigned external audit activities, including preparing audit schedules and tracking auditor requests.
- Maintain the general ledger chart of accounts, including account structures, hierarchies, and reporting classifications.
- Research and apply GAAP and GASB accounting standards to ensure accurate and compliant financial reporting.
- Partner with Accounting, Finance, and other departments to resolve reporting issues, improve processes, and support special projects.

Required Qualification:

- Bachelor's degree in Accounting.
- At least four years of experience in accounting or financial reporting.
- Proficiency in Microsoft Excel.
- Knowledge of GAAP and GASB standards.
- Strong analytical, organizational, and problem-solving skills.
- Excellent attention to detail and commitment to accuracy.
- Effective written and verbal communication skills, with the ability to collaborate across teams.
- Ability to manage competing priorities and meet deadlines.

Preferred Qualifications:

- Experience with Oracle Fusion and Oracle Transactional Business Intelligence (OTBI).
- Experience with Microsoft Power BI.

Physical Requirements: Alternating between sitting, standing, and walking. Ascending and descending stairs. Crouching and stooping. Pushing and pulling. Reaching overhead or below. Repetitive task movements (filing, keyboarding, copying). Lifting, carrying, and moving objects of up to 10 -15 pounds.

What we Offer: At IHDA, we value our employees and offer a competitive compensation and benefits package designed to support your professional growth, health, and well-being.

- **Competitive Salary:** \$60,088.93 – \$75,111.16 annually.
- **Hybrid Work Arrangement:** Enjoy the flexibility of our current hybrid work schedule. Candidates must reside in Illinois at the time of hire.
- **Paid Time Off:** Generous paid time off and paid holidays.
- **Comprehensive Insurance:** Medical, dental, vision, and life insurance coverage.
- **Disability Coverage:** Short- and long-term disability benefits.
- **Retirement Savings:** 401(k) plan with immediate vesting.
- **Professional Development:** Tuition reimbursement to support continued learning and career growth.
- **Additional Benefits:** Flexible spending accounts and potential eligibility for federal student loan forgiveness programs.

Additional Position Requirements

- **Travel:** Infrequent, approximately 5–10% annually.
- **Transportation:** Access to a personal vehicle with appropriate insurance is required.

Must be a resident of Illinois or willing to relocate. Flexible scheduling is available, upon completion of a six-month probationary period.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclId=19000101_000001&jobId=524885&source=CC2&lang=en_US

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