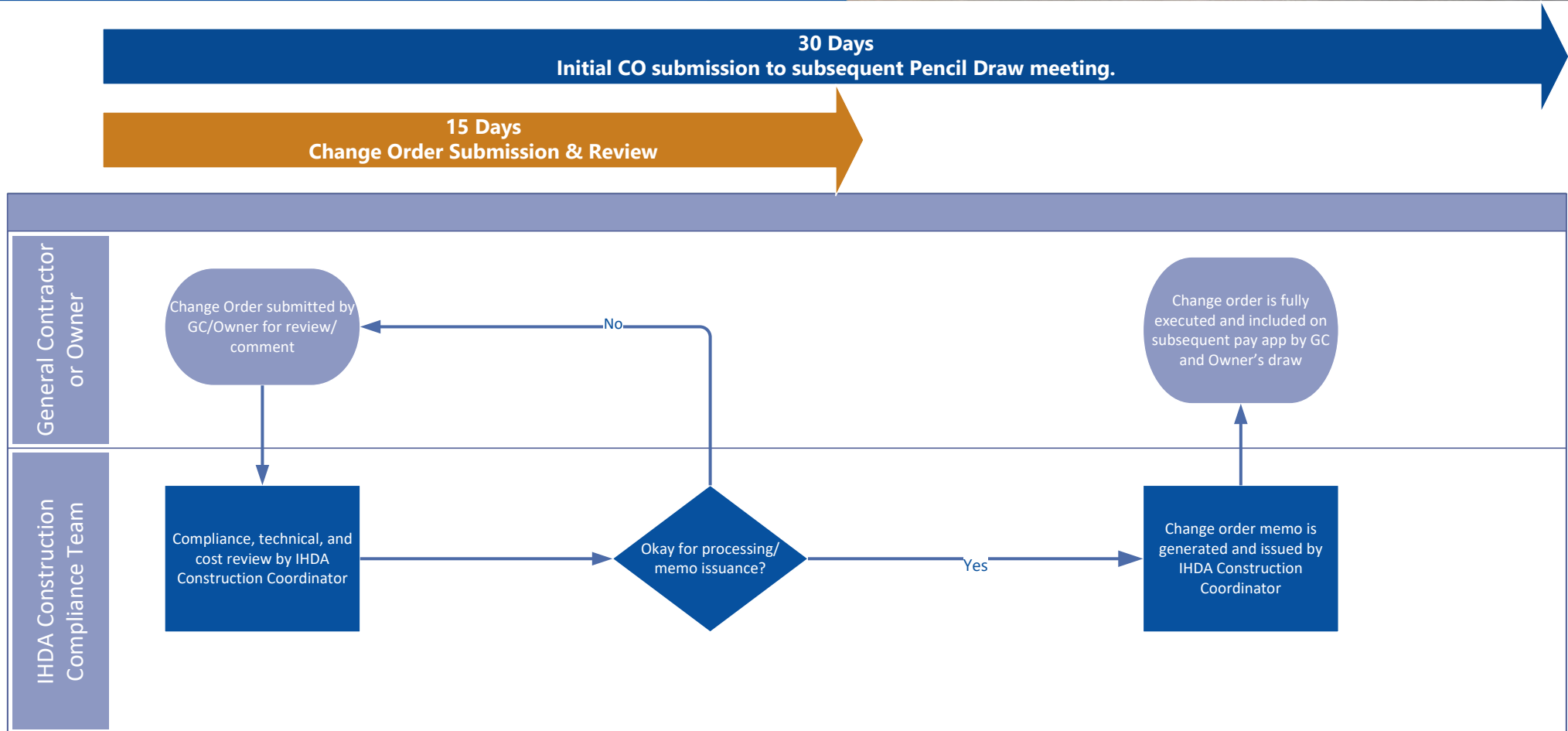


IHDA Change Order Process Map



Documents Required for Change Order Reviews

- Draft AIA G701 (unexecuted)
- Architect's letter of explanation for the change.
- Backup documentation including but not limited to:
 - Detailed subcontractor/supplier estimate/quote/invoice
 - Photos of existing conditions
 - Construction drawings markup indicating scope & location