

**Illinois Housing Development Authority
Internal Audit Department
Audit Committee Minutes
March 15, 2024**

- For the Audit Committee and Board of Directors: Tom Morsch, Committee Chair
Sonia Berg, Board Member
King Harris, Chairman of the Board
Daniel Hayes, Board Member
Brice Hutchcraft, Committee Member
Erika Poethig, Board Member
Luz Ramirez, Board Member
Sam Tornatore, Board Member

- For the Authority: Kristin Faust, Executive Director
Karen Davis, Deputy Executive Director
Lawrence Grisham, Assistant Executive Director
Keith Evans, Chief Information Officer
Tim Hicks, Deputy Chief Financial Officer
Maureen Ohle, General Counsel
Christina Lopez, Chief Internal Auditor
Sheri Geishecker, Executive Assistant

- Guests: Mandy Merchant, Clifton Larson Allen
Thomas Kizziah, Office of the Auditor General

The meeting was called to order at 9:01 A.M. by Mr. Morsch. Ms. Geishecker performed the roll call.

- I. Approval of Audit Committee Minutes from December 15, 2023
Mr. Morsch presented the Audit Committee minutes. The minutes were approved as submitted.

- II. FY2023 Financial Audit Update
Mr. Kizziah, from the Office of the Auditor General (OAG), discussed the audit process. He noted that Illinois State Auditing Act (ISAA) mandates that the OAG must conduct financial and/or compliance examinations of state agencies.

Ms. Merchant, the Clifton Larson Allen (CLA) Principal, went over the results of the financial audit and federal compliance audit. There were three financial audit findings, one of them which was a repeat finding. She noted no significant difficulties encountered while performing the audit and there was no disagreement with management.

The federal compliance audit was issued in February 2024. There were no findings, and a “clean” opinion was issued for every major federal program that was looked at.

Mr. Harris commented on the outstanding success of the audit results and thanked Mr. Hicks. Mr. Hicks responded that this was an Authority-wide, team effort. Ms. Poethig underscored this effort, acknowledging the complexity of managing federal programs and the associated audit risks. Mr. Morsch congratulated everyone on the success of the audit and thanked Ms. Merchant and Mr. Kizziah.

III. FY2024 Audit Plan Status Report

Ms. Lopez presented a status report of the FY2024 audit plan. She stated that one audit report has been issued since the last Audit Committee meeting. There are currently eight audits in progress. Ms. Lopez noted that she expects several of the audits in progress will be completed in time for the June Audit Committee meeting. There were no questions or comments.

IV. FY2024-2025 Proposed Audit Plan

Ms. Lopez presented the FY2024-2025 Audit Plan and presented several revisions to the plan. She noted that Intranet and PowerSeller Migration are two audits that have been assigned as special projects. She added that the Pilot Direct Delivery audit has been added to FY2024. The Cybersecurity audit has been moved from FY2024 to FY2025, and subsequently, the IT Systems & Application Security audit was removed from FY2025. The revisions of the proposed audit plan were approved as submitted.

V. Open Findings Status Report

Ms. Lopez presented the Open Findings Status Report and summarized the findings. She stated all the findings due this quarter have been closed, including two high risk Accounts Payable findings, and one high risk Procurement finding. There were no comments.

VI. Internal Audit Reports

Ms. Lopez presented the Illinois Court-Based Rental Assistance Program (CBRAP) audit and summarized the four high risk observations. There were no comments.

VII. Informational Updates

Ms. Lopez presented the informational updates for this quarter.

She noted that the auditors are on track with obtaining their Continuing Professional Education (CPE) credits.

Ms. Faust thanked the Finance and Accounting group for their efforts in the results of external financial audit. She also commended the Internal Audit department for their work and thanked the Audit Committee and Board for their support.

The meeting adjourned at approximately 9:25 A.M.