# Rental Housing Support Program - Round One/Two/Three/Four/Re-Entry

**Reviewed by:**

**Rental Assistance Contract Checklist (Original/ Renewal/ Amendment)**

 ***If Amendment:***

**COMPLIANT/ NON-COMPLAINT (IHDA only)**

LAA:

Owner:

Please use this checklist and attach it with each Rental Assistance Contract submitted to IHDA.

 RAC

Deed

Secretary of State or Trust Agreement (if required) Rent Schedule

**Reviewed by:**

Tax Bill

Due Paid

Lead Based Paint

Insurance end date

Tenant Selection Plan (if new unit)

The Rental Assistance Contract is an original copy and in IHDA format.

 Contract clearly identifies the type of entity for the LAA:

(an IL. Not for profit corporation) (An IL. unit of Local government)

 Contract clearly identifies the type of entity for the Landlord:

(sole proprietor)(an Il. Corporation)(an IL. Not for profit corporation)

(an Il. Limited Liability company)(an IL. Limited partnership) (an IL. Trust)

 Landlord states overall units in building and apart of RHSP numerically and by word.

 Name of Landlord matches all listed documents: Secretary of State Deed Signature Page Lead Paint Certification

 Property and Unit (if applicable) address matches: RAC

DEED

Rent Schedule Lead Paint Certification

 Contract start date on pg1 & pg 9 are identical

 Contract expiration date

 Address to send NOTICES: Landlord LAA

 FEIN or Social Security Number provided

 Original signature of authorized signer

**Comments:**