

Position Title: Senior Policy Advisor, Special Populations
Department: Executive

Join our Team! At IHDA we strive to create and maintain a work environment that promotes diversity, recognition, and inclusion. IHDA is committed to hiring and investing in individuals of diverse talents and backgrounds to ensure a range of perspectives and experiences inform and guide our work of financing affordable housing in the state of Illinois.

Who we are: The Illinois Housing Development Authority (IHDA) is one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions. Our mission is to finance the creation and preservation of affordable housing across the state. IHDA oversees more than 20 federal and state programs on behalf of the state of Illinois and serves as one of the state's primary resources for housing policy and program administration. For over 50 years, IHDA has led the state in financing and supporting affordable housing.

Summary: Leads IHDA activities in the development of policy and programming activities for the State of Illinois' Plan to Prevent and End Homelessness (Home Illinois) and other related efforts to address homelessness. The Senior Policy Advisor will work closely with the IHDA Executive Director, and the State Homelessness Chief to coordinate State of Illinois agency strategies and investments and partnering with the community to build a strong safety net and permanent housing for Illinoisans who may be served by supportive housing programming, including individuals facing homelessness and housing insecurity. This role will have counterparts in the following agencies: IDHS, IDHFS, IDOC, IDPH.

Essential Functions:

- Participates in planning, policy and programming activities mandated by legislation, regulations, and the Executive Team. Confers with the Executive Team on feasibility of implementing recommended homeless housing policies statewide.
- Advance inter-agency coordination with the Illinois Department of Human Services (IDHS), the Illinois Department of Healthcare and Family Services (IDHFS), the Illinois Department on Aging (IDOA) and the Illinois Department of Public Health (IDPH), among other state agencies.
- Participates in the implementation and recommendations derived from Roundtables on Black and Latin Homelessness within IHDA and DHS programming, as well as other agencies as relevant.
- Consults with internal IHDA supportive housing program staff, including the SPAR's Senior Policy and Planning Officer and other designated Multifamily Finance, Asset Management, and Strategic Planning and Reporting staff regarding best practices in program and policy implementation.
- Collaborates with internal IHDA supportive housing program staff on research, policy, and best practices in housing and services for unhoused populations.
- Coordinates internal IHDA program staff and efforts across departments to ensure effective supportive housing program implementation. Internal coordination efforts will include, but not be limited to, the following processes: policy development, financing methods and requirements, service delivery, and data management and tracking systems.
- Advances strategy around coordinating PSH funding streams at the agency level and among US Department of Housing and Urban Development's Participating Jurisdictions who receive direct federal funding.
- Continually develops and maintains expertise in all major state and federal housing programs as it relates to housing instability and homelessness.
- Represents the Office to Prevent and End Homelessness in public speaking engagements.
- Must be willing to travel as needed.
- Other duties as assigned.

Education and Experience Requirements:

Bachelor's degree in planning, Public Administration, Social Work, Sociology, or a related field. Masters' degree preferred (MUP, MPA, MA). Recommended 5 to 7 years administrative experience in community or affordable housing development, operations of housing programs, and/or working with special populations including those experiencing and at risk of homelessness, those with a disability, the justice involved, and veterans. Physical requirements: Alternating between sitting, standing, and walking. Ascending and descending stairs. Crouching and stooping. Pushing and pulling. Reaching overhead or below. Repetitive tasks movements (filing, keyboarding, copying). Lifting, carrying, and moving objects of up to 10 -15 pounds.

What we Offer:

- Paid time off, plus paid holidays
- Currently in a hybrid work arrangement, but candidates must reside in Illinois at time of hire
- Medical/dental/vision insurance plan
- Life insurance, short/long term disability, tuition reimbursement, and flex spending
- 401K plan – immediate vesting
- IHDA employees may be eligible for federal loan forgiveness programs

Must be a resident of Illinois or willing to relocate. Flexible scheduling is available, upon completion of a six-month probationary period.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&ccld=19000101_000001&jobId=463392&source=CC2&lang=en_US

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