

DRAWING CHECKLIST



DEVELOPMENT NAME AND LOCATION		IHDA PROJECT NUMBER	
NAME OF OWNER / ENTITY		NAME OF ARCHITECT	
<p>The completed drawings must be coordinated between all design disciplines and the final contract for construction including all value engineering items and General Contractor exclusions. In addition, the project drawings must be current (≤ 3 months old) and include the following.</p> <p>This list is not exhaustive nor will everything on this list be included depending on the project-specific scope.</p>			
CIVIL ENGINEERING	YES	N/A	LOCATION MAP
	YES	N/A	SITE EROSION PLAN, SITE UTILITIES PLAN, SITE GRADING PLAN, AND SITE DRAINAGE PLAN
	YES	N/A	SITE PARKING PLAN, PAVEMENT DETAILS, CURB DETAILS, CURB RAMP DETAILS, SIDEWALK DETAILS, ROAD PROFILES
	YES	N/A	TOPOGRAPHIC SURVEY
	YES	N/A	FLOODPLAIN INFORMATION
	YES	N/A	OTHER NECESSARY DETAILS THAT APPEAR ON A COMPLETE SET OF CIVIL ENGINEERING DRAWINGS
LANDSCAPE	YES	N/A	LOCATION OF ALL TREES, SHRUBS, BERMS, AND SOD/GRASS AREAS
	YES	N/A	MATERIAL SCHEDULE(S) WITH SELECTED PLANT SPECIES
	YES	N/A	OTHER NECESSARY DETAILS REQUIRED FOR A COMPLETE SET OF LANDSCAPE DRAWINGS
ARCHITECTURE	YES	N/A	COVER SHEET INCLUDING INDEX, PROJECT DATA, LOCATION MAP, AND BUILDING CODE AND ZONING INFORMATION
	YES	N/A	UNIT MATRIX TO MINIMALLY INCLUDE: UNIT NUMBER UNIT AREA NUMBER OF BEDROOMS NUMBER OF BATHROOMS ACCESSIBLE UNITS SECTION 504 (UFAS) UNITS TYPE A UNITS TYPE B/ADAPTABLE UNITS HEARING & VISUALLY IMPAIRED UNITS
	YES	N/A	SITE PLAN, INCLUDING PROPERTY LINES AND PARKING DATA AND LAYOUTS
	YES	N/A	DEMOLITION PLANS
	YES	N/A	FLOOR PLANS
	YES	N/A	REFLECTED CEILING PLANS
	YES	N/A	BUILDING ELEVATIONS (Precast buildings shall be fully coordinated with panel module design, engineering constraints and MEP penetrations)
	YES	N/A	INTERIOR ELEVATIONS OF KITCHEN AND BATHROOM OR OTHER AREAS RECEIVING SPECIAL DESIGN (Include allowable space above range to combustible surfaces and coordinated location of accessibility features)
	YES	N/A	CUT SHEETS FOR PROPOSED APPLIANCES
	YES	N/A	WALL SECTIONS, INCLUDING AT ALL EXTERIOR OPENINGS DEPICTING WHERE ARCHITECTURAL ELEMENTS MUST BE INSTALLED TO PREVENT AIR, WATER, AND PEST INTRUSION
	YES	N/A	ENLARGED DETAILS
	YES	N/A	ENLARGED UNIT PLAN(S), INCLUDING LABEL OF BULK STORAGE ALLOCATION

DRAWING CHECKLIST

ARCHITECTURE, CONTINUED	YES	N/A	ENLARGED PLAN OF COMMON AREAS
	YES	N/A	STAIR, KITCHEN, AND BATHROOM DETAILS
	YES	N/A	DOOR, HARDWARE, WINDOW, ROOM FINISH AND APPLIANCE SCHEDULES
	YES	N/A	GARAGE ISOLATION STRATEGIES AND DETAILS
	YES	N/A	INTEGRATED PEST MANAGEMENT PLAN
	YES	N/A	OTHER NECESSARY DETAILS AS REQUIRED FOR A COMPLETE SET OF ARCHITECTURAL DRAWINGS
STRUCTURAL ENGINEERING	YES	N/A	DEMOLITION PLANS
	YES	N/A	FOUNDATION PLAN, FOOTING AND PIER SCHEDULES, FOUNDATION AND FOOTING SECTIONS
	YES	N/A	FLOOR FRAMING PLAN(S), ROOF FRAMING PLAN, WOOD TRUSS AND STRUCTURAL STEEL SIZES AND LAYOUT
	YES	N/A	COLUMN AND LINTEL SCHEDULES, CONNECTION DETAILS
	YES	N/A	ARCHITECTURAL PRECAST DRAWINGS AND DETAILS
	YES	N/A	OTHER NECESSARY DETAILS REQUIRED FOR A COMPLETE SET OF STRUCTURAL DRAWINGS
MECHANICAL ENGINEERING	YES	N/A	DEMOLITION PLANS
	YES	N/A	DUCT LAYOUTS
	YES	N/A	LOCATION OF HVAC EQUIPMENT INCLUDING CONDENSING UNITS AND PIPING LAYOUTS
	YES	N/A	ENLARGED PLAN OF BOILER ROOM INCLUDING DUCT SEALING AND INSULATION AS REQUIRED IN THE CURRENT IECC
	YES	N/A	EQUIPMENT SCHEDULES
	YES	N/A	OTHER NECESSARY DETAILS REQUIRED FOR A COMPLETE SET OF MECHANICAL DRAWINGS
PLUMBING ENGINEERING	YES	N/A	DEMOLITION PLANS
	YES	N/A	LOCATION AND SIZE OF INCOMING WATER SERVICE, HOT- AND COLD-WATER DISTRIBUTION PIPING, AND INSULATION AS REQUIRED IN THE CURRENT IECC
	YES	N/A	STORMWATER DRAINAGE PIPING, SANITARY SEWER PIPING
	YES	N/A	PLUMBING FIXTURE AND EQUIPMENT SCHEDULES
	YES	N/A	SOIL WASTE AND VENT DIAGRAMS, WATER DISTRIBUTION DIAGRAM
	YES	N/A	OTHER NECESSARY DETAILS REQUIRED FOR A COMPLETE SET OF PLUMBING DRAWINGS
ELECTRICAL ENGINEERING	YES	N/A	DEMOLITION PLANS
	YES	N/A	SITE LIGHTING PLAN
	YES	N/A	LOCATION AND HEIGHT OF ALL SWITCHES AND OUTLETS INCLUDING GROUND-FAULT CIRCUIT-INTERRUPTER (GFCI) PROTECTION IN THE LOCATIONS REQUIRED BY THE NEC AND OTHER GOVERNING CODES/ORDINANCES
	YES	N/A	LOCATION OF ALL LIGHT FIXTURES AND COMPLIANCE WITH ALL LIGHTING LEVELS FOR EACH USABLE SPACE
	YES	N/A	LOCATION OF ALL ELECTRICAL PANELS
	YES	N/A	LOCATION AND SIZE OF THE INCOMING ELECTRICAL SERVICE
	YES	N/A	LOCATION OF ALL EXIT AND EMERGENCY LIGHTING
	YES	N/A	LOCATION OF ALL FIRE ALARM AND AUDIO VISUAL DEVICES INCLUDING ALL PULL STATIONS
	YES	N/A	ELECTRIC RISER DIAGRAM, MAIN DISTRIBUTION PANEL DIAGRAM, ELECTRIC PANEL SCHEDULES
	YES	N/A	ENLARGED PLAN OF THE ELECTRICAL EQUIPMENT ROOM
	YES	N/A	OTHER NECESSARY DETAILS REQUIRED FOR A COMPLETE SET OF ELECTRICAL DRAWINGS

DRAWING CHECKLIST



OTHER	YES	N/A	COMPLETE FIRE PROTECTION DRAWINGS
	YES	N/A	COMPLETE SOILS BORING / GEOTECHNICAL REPORT DESCRIBING THE SUBSURFACE EXPLORATION
	YES	N/A	PROJECT SPECIFICATIONS AND DESIGN MANUAL OUTLINING THE NECESSARY MATERIAL, INSTALLATION, WARRANTY, AND OTHER REQUIREMENTS TO COMPLETE THE SCOPE OF WORK FOR THE SUCCESSFUL CONSTRUCTION OF THE PROJECT (This information shall be presented in the most current Construction Specifications Institute (CSI) format.)
	YES	N/A	VERIFICATION THAT THE DRAWINGS COMPLY WITH THE 2018 INTERNATIONAL ENERGY CONSERVATION CODE WITH ILLINOIS AMENDMENTS (REScheck, COMcheck, OR EQUAL)
	YES	N/A	IHDA's MANDATORY GREEN CHECKLIST OR THIRD-PARTY CERTIFICATION CHECKLIST AS APPLICABLE FOR 4% AND 9% LIHTC PROJECTS
	YES	N/A	AN ALTA/NSPS LAND TITLE SURVEY THAT IS LESS THAN SIX MONTHS OLD
	YES	N/A	A PHASE I ENVIRONMENTAL REPORT THAT IS LESS THAN TWELVE MONTHS OLD (Refer to the Phase I Environmental Report Checklist for specific requirements)
	YES	N/A	CERTIFICATION STATEMENT ATTESTING TO THE FACT THAT DRAWINGS MEET THE SEISMIC DESIGN REQUIREMENTS FOR EARTHQUAKE RESISTANT BUILDINGS SHOULD THE PROJECT FALL WITHIN THE NEW MADRID SEISMIC ZONE

ARCHITECT

BY:

ITS:

DATE:

ILLINOIS HOUSING DEVELOPMENT AUTHORITY REVIEW COMMENTS:

BY:

ITS:

DATE: