



MANAGEMENT BULLETIN #561

DATE: 4/19/2023
TO: Owners and Agents of IHDA Assisted/Financed Statewide Referral Network Properties
CC: IHDA Asset Management Staff
FROM: IHDA Asset Management Department
RE: HUD Tenant Selection Plan (TSP) Addendum

SUMMARY:

The local Office of Multifamily and Asset Management within the U.S. Department of Housing and Urban Development (HUD) and the Illinois Development Authority (IHDA) have collaborated to create an [addendum](#) to HUD's Tenant Selection Plan (TSP) to include language regarding the use of the Statewide Referral Network (SRN).

IHDA's Low Income Housing Tax Credit Qualified Allocation Plan provides point-based incentives to affordable housing projects that target 5 percent (5%), or 10 percent (10%) or more of the total units in a project to households at or below thirty percent (30%) of Area Median Gross Income (the "AMI"), of which the head of household is a person with disabilities and is referred through the Statewide Referral Network.

The Statewide Referral Network (SRN) is a referral network organized by the Illinois Housing Development Authority, the Illinois Department of Human Services, the Illinois Department of Healthcare and Family Services, and the Illinois Department on Aging that was created to allow social service providers to refer clients to housing units designed explicitly for persons at or below thirty percent (30%) of the AMI who are either homeless, at risk of homelessness, or a person with one or more disabilities.

The HUD TSP Addendum only applies to developments with a current HUD-approved TSP. The IHDA-approved TSP currently includes SRN language, therefore, developments using this TSP version **are not** required to implement this Addendum. A copy of the HUD TSP Addendum can be found in the "Statewide Referral Network" section on the [Property Owners, Managers, & Other Partners](#) page by clicking the "Policy and Procedures" heading and selecting "Program Administration and Physical Inspections (PAPI)."

To make sure this requirement is met, developments are instructed to email a signed copy of the HUD TSP Addendum to Paula Lewis, Sr. Manager, Program Administration at PLewis@ihda.org.

ATTENTION:

Please be advised that visitors to IHDA's office space will be required to adhere to IHDA's COVID-19 disclosure and safety protocols. Please visit www.ihda.org for more information.



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