

## **Director of Strategic Initiatives & Response**

**Must be a resident of Illinois or willing to relocate. Flexible scheduling is available, upon completion of a six-month probationary period.**

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking a Director of Strategic Initiatives & Response to build upon their 50+ year leadership in housing finance.

### **Summary:**

The Director of Strategic Initiatives & Response will have a dual role and will develop, oversee, and implement programs and projects that support the Illinois Housing Development Authority's vision and short- and long-term strategic plans. At the direction of the Executive Director, the Director of Strategic Initiatives & Response will suggest or advocate to manage new housing initiatives throughout the state of Illinois. As the new public facing department of the authority, the Strategic Response department will address the housing initiatives/projects as directed by the Executive team.

The Director will coordinate efforts with department directors, employees and stakeholders engaged in projects of high importance and will provide direct support to the Executive Department and Board of Directors. The Director will assess the agency's program activities and operations and with the assistance of relevant departments, will spearhead new initiatives to be implemented by agency departments to expand the influence and resources available to the Authority. The Director must be able to lead and direct the work of others, as well as provide oversight and guidance to senior Authority staff in pursuit of the mission of the Authority. A wide degree of latitude and creativity is expected. It is expected that the incumbent will be able to fulfill the responsibilities of the position with a high degree of initiative and independence.

### **Essential Functions:**

- Provide strategic advice to members of the executive team, including the Executive Director, Chief of Staff, Communications Director, Director of Innovation and External Affairs Director.
- Work with the Director of External Relations on crafting the Authority's legislative agenda. Advocate for Authority projects and legislative initiatives, build and maintain relationships with elected officials.
- Manage a variety of tasks in a fast-paced environment and direct other Authority staff toward a common goal. Provide ongoing guidance to senior staff and department directors around critical policy matters and operational issues.
- Make recommendations of new policy initiatives and then guide and assist program directors and managers in defining program scope; developing program model, goals and deliverables; identifying regulatory requirements; assessing regulatory and budgetary impact; identifying performance metrics and evaluation criteria.
- Skillful in analyzing facts regarding all initiatives within the Strategic Response Unit, conditions, and policies; strives to improve operations through developing clearly defined policies and procedures; makes timely decisions; offers workable decision alternatives to superiors for issues.

### **Education & Experience Requirements:**

Undergraduate Degree in Business, Finance, Economics, or Political Science is required or MBA or other advanced degree desired or commensurate experience (7 year minimum) in government relations, community development or related field, with experience in program management and leading teams of professional staff. Excellent written and oral presentation skills required. Knowledge and proficiency of Microsoft Word, Excel, PowerPoint, is required. Database familiarity desired.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume and to:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101\\_000001&jobId=445206&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101_000001&jobId=445206&source=CC2&lang=en_US)

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