

Deputy Director, Asset Management

Must be a resident of Illinois or willing to relocate. Flexible scheduling is available, upon completion of a six-month probationary period.

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking a Deputy Director of Asset Management to build upon their 50+ year leadership in housing finance.

Summary:

This position is housed within the Asset Management department, which monitors long-term physical, financial, operational, and administrative compliance for IHDA-assisted developments.

This particular position is housed within the following group:

Executive: Provides broad departmental oversight and establishes strategic direction. Encompasses strategic planning, annual budget development/implementation; intra/inter-departmental collaboration; policies and procedures development/implementation; internal/external training; strategic communications; resource development; partnership cultivation; internal/external engagement; and process improvement.

Essential Functions:

- Provides high level, confidential advisement and assistance to the Managing Director in managing the structure, staffing, budget, culture, and work of a multifaceted department with an emphasis on initiating and sustaining transparency, innovation, alignment, and accountability. Executes work as assigned or as apparent on a proactive basis.
- Ensures movement of ideas to action within department, ensuring that strategic vision and direction is fully operationalized. Directs staff and other resources as authorized.
- Leads departmental strategic planning and performance reporting initiatives from conceptual design to implementation and evaluation. Prepares related plans/reports. Selects or develops methodologies and metrics. Conducts outreach and engages internal/external stakeholders. Strives for consensus but navigates conflict as/if it arises. Tracks and evaluates progress. Reports on outcomes and related learnings.
- Leverages resources and opportunities to maximize influence and impact of department. Works to position AM, and by extension IHDA, as a thought-leader at the forefront of the affordable housing industry.

Education & Experience Requirements:

Education: Master's degree required.

Experience: At least 10 years' progressively responsible experience with Federally-financed affordable multifamily rental housing required. At least 5 years of supervisory experience required. Experience in cross-functional leadership/supervision, strategic planning, performance reporting, project management, and communications required. Proficiency in Microsoft Office Suite required.

Training: As available.

Certifications: Not required.

Valid Driver's License: Not required.

Access to Personal Vehicle: Not required.

Frequency of Travel: Not required.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume and to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101_000001&jobId=445207&source=CC2&lang=en_US

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