

**Illinois Housing Development Authority  
Internal Audit Department  
Audit Committee Minutes  
September 16, 2022**

- For the Audit Committee and Board of Directors: Tom Morsch, Committee Chairman  
Tommy Arbuckle, Board Member  
King Harris, Board Chairman  
Luz Ramirez, Board Member  
Sonia Berg, Board Member  
Sam Tornatore, Board Member
  
- For the Authority: Kristin Faust, Executive Director  
Karen Davis, Deputy Executive Director  
Lawrence Grisham, Assistant Executive Director  
Ed Gin, Chief Financial Officer  
Maureen Ohle, General Counsel  
Christina Lopez, Chief Internal Auditor  
Michaela Angeles, Senior Department Administrator  
Karri Kartes, Human Resources Director

The meeting was called to order at 9:01 A.M. by Mr. Morsch.

- I. Approval of Audit Committee Minutes from June 17  
Mr. Morsch presented the Audit Committee minutes. There were no comments. The minutes were formally approved at the Board meeting.
  
- II. Annual Confirmation of Organizational Independence  
Ms. Lopez stated that the Internal Audit department is required to confirm their independence. The Audit Committee Chair and the Executive Director will receive the document to approve and sign after the meeting.
  
- III. FY2022 Audit Plan Status Report  
Ms. Lopez presented the FY2022 Audit Plan Status Report. She noted four audits have been issued since the June Audit Committee meeting and will be presented later in the agenda. She added that the Accounts Payable follow-up audit is in progress.
  
- IV. FY2023 Audit Plan Status Report  
Ms. Lopez presented the FY2023 Audit Plan Status Report. She stated that the Illinois Rental Payment Program (ILRPP) 2.0 report is currently in progress.
  
- V. Revised Audit Plan FY2022-2023  
Ms. Lopez presented the revised audit plan for FY2022-2023. She noted the only minor change was that ILRPP was divided into two parts, ILRPP 1.0 and ILRPP 2.0. Mr. Morsch made a motion to approve the revised audit plan. Mr. Arbuckle seconded the motion. The revised audit plan FY2022-2023 was approved and will be distributed for signature to the Executive Director and the Audit Committee Chair.

VI. Open Findings Status Report  
Ms. Lopez presented the Open Findings Status Report. She discussed the open findings and their expected completion date. She also briefly went over the eleven closed findings for this quarter.

VII. Informational Updates  
Ms. Lopez presented the informational updates. There are two vacancies for the senior internal auditor positions.

Ms. Lopez stated the department is on track with obtaining the required continuing education requirements for this period.

The FY2022 external audit is currently in progress and being performed by Clifton Larson Allen (CLA). Mr. Gin provided a brief update.

VIII. Internal Audit Reports  
#2022-003 Illinois Rental Payment Program (ILRPP) 1.0 Review  
Ms. Lopez stated it was a robust audit that captured control issues.

#2022-007C HDS NextGen Consultation  
Ms. Lopez noted this was a consultation that verified connectivity was completed properly.

#2022-008 Benefits and Salary Administration  
Ms. Lopez provided an overview of the findings for the audit.

#2022-009 Fiscal Administration and Monitoring of the Developments  
Ms. Lopez noted there were two findings.

Ms. Lopez presented the Internal Audit Department Transformation.

The presentation provided an overview of changes in the department since Ms. Lopez has been the Chief Internal Auditor. Improvements to the audit process has resulted in ability to deliver higher quality audits with an increased ability to respond to new programs. Ms. Lopez stated future goals to continue to develop staff, leverage consultants, and utilize new audit software.

Mr. Harris inquired about current top risks at the Authority and any goals related to longstanding internal audit findings. Ms. Lopez described current risks. She also noted that Internal Audit works closely with the departments at close meetings to determine feasible remediation dates, so findings are resolved timely. Mr. Morsch commended Ms. Lopez's work and the meaningful changes she has implemented.

The meeting concluded at approximately 9:31 AM.