

Information Technology Intern – Operations

The successful intern should possess the ability to research, perform analysis, draw conclusions, and make recommendations, thorough understanding of IT architecture including network and server systems, Microsoft Office application, excellent oral and written skills, sound judgement and ability to maintain professionalism with excellent customer service skills.

Responsibilities:

- Monitor Alerts in SolarWinds platform and prepare reports on the alerts
- Create and update reports for Operations key performance indicators such as availability and Service Desk ticket statistics
- Work with team to update and/or create documentation on infrastructure architecture including Visio diagrams
- Complete project as assigned and prepare a presentation on the project
- Research server updates and recommend patches for installation
- Monitor and research security vulnerabilities for Operations equipment
- Will be required to complete a special project, to be determined by the department

Experience:

Student entering their Junior or Senior year of study in Computer Science. Must have at least a 3.0 cumulative GPA. Project work in designing network and server architecture preferred.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclId=19000101_000001&jobId=438509&source=CC2&lang=en_US
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