

Architecture & Construction Services Intern

The Multifamily department is seeking an undergraduate or graduate intern to be a short-term member of the Architecture & Construction Services team. The team is responsible for architectural for plan reviews, construction monitoring and inspections, and compliance-related activities.

Responsibilities:

The intern, supporting the Architecture & Construction Services team, shall assist in a variety of areas, working on tasks as listed below.

Environmental Review

- For projects which include modifications to historic structures, assist in the review of documents for submission to the Illinois State Historic Preservation Office.
- Review and input historical data into Airtable.
- Perform other tasks as assigned.

Design Compliance Review

- Compile and analyze consultant cost data relative to project design phase milestones.
- Assist in the evaluation of ALTA surveys for physical characteristics which guide building design.
- Assist in the interpretation of Phase 1 Environmental Site Assessment (ESA) and geotechnical reports for their impact on site and building design.
- Review and input historical data into Airtable.
- Perform other tasks as assigned.

Construction Compliance Review

- Participate in periodic site visits in tandem with an IHDA Construction Field Representative.
- Assist field representatives during review of contracts, pay applications and change orders.
- Review and input historical data into Airtable.
- Perform other tasks as assigned.

Experience:

The intern should have an educational background which includes one of the following areas of study: planning, environmental sciences, architecture, engineering, or construction management.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclId=19000101_000001&jobId=438693&source=CC2&lang=en_US

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