

Illinois Housing Development Authority
Internal Audit Department
Audit Committee Minutes
June 17, 2022

- For the Audit Committee and Board of Directors: Tom Morsch, Committee Chairman
Aarti Kotak, Committee Member
Tommy Arbuckle, Board Member
King Harris, Board Chairman
Luz Ramirez, Board Member
Sonia Berg, Board Member
Sam Tornatore, Board Member

- For the Authority: Kristin Faust, Executive Director
Karen Davis, Deputy Executive Director
Lawrence Grisham, Assistant Executive Director
Ed Gin, Chief Financial Officer
Tim Hicks, Controller
Muhammad Jalaluddin, Deputy Controller
Maureen Ohle, General Counsel
Christina Lopez, Chief Internal Auditor
Michaela Angeles, Senior Department Administrator
Aleem Mohammed, Director, IT Service Delivery

- Guests: Thomas Kizziah, Office of the Auditor General
Mandy Merchant, Clifton Larson Allen
Chuck Kozlik, Clifton Larson Allen
Mike Del Guidice, Crowe

The meeting was called to order at 9:00 A.M. by Mr. Morsch. Ms. Ohle did the roll call.

I. FY2021 Financial Audit Presentation

Mr. Gin introduced Mr. Kizziah and the principal partners from Clifton Larson Allen (CLA). He stated this is CLA's second year as the external auditors for the Authority. Ms. Merchant and Mr. Kozlik from CLA gave a presentation discussing the results of the external audit.

Mr. Morsch thanked CLA for their work. Ms. Kotak asked for more detail on the repeat and new findings. Mr. Gin stated that Finance can prepare a presentation summarizing the findings and the respective corrective action plans. Ms. Kotak also inquired about what steps can be taken to avoid a delay in issuing the audit next year. Mr. Gin stated that planning and communication has already started for the FY2022 audit.

- II. Approval of Audit Committee Minutes from March 18, 2022
Ms. Lopez presented the March 18, 2022, Audit Committee meeting minutes for approval. Mr. Morsch made the motion for approval of the Audit Committee minutes. Ms. Kotak seconded the motion. The minutes were approved as submitted.
- III. Revised Audit Plan FY2022-2023
Ms. Lopez presented the revisions to the FY2022-2023 audit plan. She noted the revisions include the following: the VPN and Security reviews were combined as one audit, two special projects have been assigned, and six audits were removed from the plan after performing the risk assessment. Mr. Tornatore made the motion for approval of the revisions to the FY2022-2023 Audit Plan. Ms. Berg seconded the motion. The FY2022-2023 Audit Plan revisions were approved as submitted.
- IV. FY2022 Audit Plan Status Report
Ms. Lopez presented the FY2022 Audit Plan Status Report. Three audits have been issued since the last Audit Committee meeting: Debt Issuance, Cybersecurity, and MITAS. The reports will be discussed at the end of the meeting. Ms. Lopez added that the department is in progress of finishing the audit plan on time.
- V. Open Findings Status Report
Ms. Lopez presented the Open Findings Status Report. There was one open finding due this quarter and it was related to procurement. It was successfully closed by implementing a new request form.
- VI. Informational Updates
Ms. Lopez presented the informational updates. Mr. Choi has been promoted from Senior Internal Auditor to Internal Audit Manager. There are two vacancies for the senior internal auditor positions.

Internal Audit has used Crowe and Baker Tilly as external consultants on two of the audits in the audit plan.

The department is on track with obtaining the required continuing education requirements.
- VII. Internal Audit Reports
Ms. Lopez presented the audit reports.

#2022-005 Cybersecurity and Remote Workforce
Ms. Lopez noted the Audit Committee meeting will go into a closed session to discuss the audit.

#2022-006C MITAS Update Consultation
Ms. Lopez gave a brief overview of the MITAS update consultation.

#2022-004 Debt Issuance Review
Ms. Lopez stated Internal Audit performed a robust and detailed audit, and there were no findings.

VIII. Executive Closed Session

Mr. Morsch called for an executive closed session. The members went into a closed session.

The closed session ended and returned to open session. Mr. Morsch made the motion of approval to adjourn the meeting. Mr. Arbuckle seconded the motion. The meeting concluded at approximately 10:01 AM.