

Senior Manager - Debt, Liability, and Reporting

Must be a resident of Illinois or willing to relocate. Flexible scheduling is available, upon completion of a six-month probationary period.

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking a Senior Manager – Debt, Liability, and Reporting to build upon their 50+ year leadership in housing finance.

Summary:

This role is a management position in the Finance Department for the Illinois Housing Development Authority. The department evaluates and monitors general business of the Authority, performs, and provides analysis on financial arrangements and obligations and undertakes necessary action (for the Authority to achieve its mission) while maintaining and managing financial feasibility and risk. The Senior Manager – Debt, Liability, and Reporting is responsible for processing financial transactions related to debt and liability management, general disclosures, and various reporting requirements.

Responsibilities:

The Senior Manager provides research and analysis in support of the Finance department and the Authority. Develops and maintains reports, policies, and procedures in support of compliance requirements. This position will prepare and implement liability management policy and procedures. This individual will lead liability and debt transactions, executed in a timely and efficient manner, and maintain data integrity at all times. May lead program research and development, coordinates across all affected areas of the Authority to process issues resolution and proactively identifies opportunities to improve business process efficiency. The Senior Manager and his/her team will assist with various reporting projects for internal and external constituencies such as rating agencies, auditors, and regulatory entities. This position will lead review, preparation, and submission of all regulatory, contractual, and general reporting of the Authority. The Senior Manager may also undertake analysis of new financial undertakings by the Authority; participate in review of the financial feasibility, risks and costs and benefits of existing and new executions. The position will have direct oversight in various bond issuance transactions, working with counterparties such as the quantitative consultant (cash flow provider), financial advisor, investment banks, legal counsel, trustees, and rating agencies.

Education and Experience Requirements:

Bachelor's Degree in business, finance, accounting, economics, or a related field or several years of analytical work experience in finance or accounting. Strong analytical skills, including the ability to work independently and assume responsibility for transactions and / or project deliverables with minimal supervision. Excellent organizational skills and ability to handle multiple assignments. Proficient PC skills, including experience with Microsoft Office Suite. Proficiency with Excel and knowledge of database systems. Effective interpersonal/communication skills. Able to build relationships with internal and external partners and communicate effectively (written/oral). Highly organized with demonstrated ability to handle large amounts of data and priorities. Able to work independently and demonstrate initiative.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101_000001&jobId=433270&source=CC2&lang=en_US

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