Business Analyst - Financial Planning & Analysis

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking a Business Analyst-FP&A to build upon their 50+ year leadership in housing finance.

Summary:

Under the guidance of the Assistant Director FP&A, the Business Analyst - FP&A will help drive critical business decisions by analyzing metrics and designing reports. They will communicate these results to the FP&A management team and provide suggestions based on findings.

Essential Functions:

- Develop and prepare specialized reports and analysis for use throughout the department and across the Authority.
- Create/maintain databases and perform updates as necessary to ensure accuracy.
- Create business reports that provide insight into key data points.
- Analyze financial data and provide explanations for variances.
- Communicate the results of data analysis in written and verbal form to FP&A management.
- Associates.
- Create/review external reporting for state and/or federal agencies.

EDUCATION, EXPERIENCE and SKILLS REQUIREMENTS:

- Bachelor's degree in Accounting, Finance, or related field; CPA or MBA preferred.
- Additional education or experience in Information Technology, a plus.
- 1 - 2 years of experience in Finance or Accounting field.
- Previous experience using financial/accounting systems.
- Intermediate to Advanced knowledge of Microsoft Office suite, including Excel and PowerPoint.
- Experience with databases, queries, SQL, Access, Ripplestone, Crystal or other required.
- Excellent communicator with strong writing skills.
- Well-organized, detail oriented and deadline driven.
- Ability to prioritize tasks, work on multiple assignments, and handle ambiguity.
- Ability to work efficiently in a fast-paced team setting. Excellent benefits package, including 401(k); immediate vesting.

To apply, submit resume and to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&ccId=19000101_000001&jobId=426107&source=CC2&lang=en_US

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