



Memorandum

MANAGEMENT BULLETIN #410

Date: February 24, 2012

To: On-site Managers/Managing Agents/Owners of
**Section 8 and 236 Developments and
 HOME, Risk Share, TCAP/1602, AMBAC, TFB, HTF, HPP, FAF,
 Tax Credit and 80/20 Financed Properties**

From: Diane Smith, Assistant Director
 Asset Management Services

Re: **2012 IHDA Trainings in Champaign, Illinois on June 14, 2012 at the Hilton Garden Inn**

BMA Management, Ltd has offered to host two (2) IHDA training sessions in Champaign, IL on June 14, 2012 for their employees, and other interested parties attending IHDA's mandatory training in 2012.

If you are interested in attending either session, please complete the registration form below and enclose a check in the amount of \$70.00 per person made payable to BMA Management, Ltd. Registration will commence at 8:30 a.m. and training will commence promptly at 9:00 a.m. An optional light lunch will be provided for an additional cost of \$4.00 per person, to be included with the registration fee.

BMA Management, Ltd.
 535 E. North St., Ste. E
 Bradley, IL 60915
 815-935-1992 x226
 815-935-8380
 Attn: Bebe Minton

The training will take place at: Hilton Garden Inn
 1501 S. Neil Street
 Champaign, IL 61820
 217-352-9970
 FAX 217-398-5763
 Website: www.champaignurbana.stayhgi.com

The check has to be received at BMA Management, Ltd. by May 15, 2012, and **limited seating is available. This is a non-refundable fee.** Pre-registration with the development is required, and **payment will not be accepted the day of the training.** If you have any questions about payment, please contact Bebe Minton at bebe.minton@bma-mgmt.com. *Any other questions, i.e. attendance requirement for your property, etc., should be directed to your IHDA asset manager.*

*Please detach registration form here and mail with the check:
 Please print clearly, these names will be used to print IHDA for certificates.*

IHDA Asset Management Training REGISTRATION FORM

	Name of attendees	Email Address	Development(s) representing	IHDA Loan#	Amount Due
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____

Total of Check made payable to: **BMA Management, Ltd.** \$ _____

Contact person of attendees: _____

Phone number: _____