

## MANAGEMENT BULLETIN #467

**DATE:** June 7, 2017

**TO:** Owners/Agents of Federal Low-Income Housing Tax Credit and HUD-Assisted Properties including Section 8, Section 236, Section 811, HOME

**FROM:** Asset Management Department, IHDA

**RE:** Violence Against Women Act (VAWA) Emergency Transfer Plan

### SUMMARY:

Owners/Agents of U.S. Department of Housing and Urban Development (HUD)-assisted housing are [required](#) to develop and implement a Violence Against Women Act (VAWA) Emergency Transfer Plan by **June 14, 2017**.

While HUD issued a [model VAWA Emergency Transfer Plan](#), it does not include all required components. Therefore, IHDA developed a broader model VAWA Emergency Transfer Plan and is providing here for your use. ***It is accessible [here](#).***

In addition, additional documents should be provided to each applicant at the time they are notified of the acceptance or rejection of their application, and to each existing tenant no later than December 16, 2017, either at the time of their lease renewal or income recertification, or by other means to meet the December 16<sup>th</sup> deadline. Here are model versions of these documents:

- [Notice of Occupancy Rights](#)
- [Certification of Domestic Violence Form](#)

Owners/Agents should also update their Tenant Selection Plans (TSP) to reflect the contents of their Emergency Transfer Plans, including any preference for VAWA victims seeking admission to your property and any priority for VAWA related internal transfers. The TSP should also describe the provider's right to bifurcate a lease to enable victims of domestic violence to remain in their own, or another HUD assisted unit.

As of June 14, 2017, the following resource attachments will be available at IHDA's website.

- VAWA ETP Resource Guide
- VAWA ETP Housing Provider