

Supervisor – Governmental Reporting & Analysis

Illinois Housing Development Authority (IHDA), one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions, is currently seeking a Supervisor – Governmental Reporting & Analysis to build upon their 50+ year leadership in housing finance.

The Supervisor - Governmental Reporting & Analysis is responsible for the supervision and training of the Governmental reporting and analysis staff, including the preparation of financial statements during the year, assisting with regulatory and compliance reporting (State and Federal) and ensuring effective internal controls for all processes. The Supervisor - Governmental Reporting & Analysis will perform special analyses as assigned.

Essential Functions:

- Analysis, reconciliation and/or review of assigned income statement and balance sheet accounts
- Management of month-end close activities and preparation of monthly, quarterly and annual financial statements
- Preparation of annual audit schedules, with frequent interactions during audit year end with IHDA's external auditor
- Management of receipts and disbursements of grants and loans across Governmental programs and reconciliations to sub ledgers
- Management of new Governmental program setup within the general ledger system
- Monitoring of accounting policies and processes to ensure alignment with program reporting requirements and related funding agreements
- Close interaction with program directors on various government accounting tasks.

Education and Experience requirements:

- Bachelor's degree in accounting or finance required.
- At least 5 to 7 years of experience in accounting and financial analysis with a minimum of 2 years of supervisory experience. Governmental experience required.
- Solid technological skills and analytical abilities with expert ability to manage multiple tasks with time-sensitive deadlines.
- Expert knowledge of JD Edwards Enterprise system or comparable ERP system preferred.
- Certified public accountant (CPA) or master's degree in business administration (MBA) are preferred.
- Willingness to work outside of normal business hours during monthly, quarterly and annual close to meet deadlines.
- Team player with good interpersonal and communication skills.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&jobId=221151&lang=en_US&source=CC2&cclid=19000101_000001

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