

Senior Project Manager - Infrastructure

Responsible for managing, directing and planning one, but occasionally more than one, complex project consisting of one or more infrastructure project teams. Responsible for coordinating, scheduling and assigning project tasks, team building, and maintaining working relationships with client functional areas outside of IT. Applies project development methodologies and reporting techniques to indicate project status. This position will interact with departmental staff and all levels of management to fulfill their day-to-day responsibilities so it is important to possess excellent communication, time management, organizational and interpersonal skills. The ability to multitask will be important.

Responsibilities include allocating staff and budget resources to meet changing corporate needs; identifying and negotiating schedules, milestones and resources required to meet project objectives; organizing and guiding project operations through the use of methodologies accepted by the industry; evaluating and reporting progress in terms of quality and performance metrics common to IT projects

Education and Experience requirements:

Bachelor Degree required, with at least five years of related work experience. Application development and deployment project management experience is a plus. Excellent organizational and communication skills and ability to multitask. Ability to work in a matrix-managed environment. Proficient in entire Microsoft suite of applications including Visio and Project. This position places heavy emphasis on attention to detail, communications, coordination, teamwork, and quality of work performance. PMP certification desired.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume to:

https://workforcenow.adp.com/jobs/apply/posting.html?client=ihda&jobId=203444&lang=en_US&source=CC2

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