

Development Officer

We currently have an opening for a Development Officer to analyze applications and make recommendations on multifamily financing proposals submitted under various debt and equity programs. Responsible for the process from application through final loan closing. Coordinate all staff functions relative to each loan proposal.

Other responsibilities include coordinating underwriting activities through final loan closing, including site inspections, cash flow projections, architectural, environmental, appraisals, and market reports. Evaluate multifamily loan proposals and requests for content, financial feasibility, and soundness. Maintain a comprehensive knowledge of loan practices and financing options, including state loan programs, HOME, federal and state housing tax credit programs and other federal financing sources or alternatives.

Education and Experience Requirements:

- College degree in finance, urban studies, public administration, public policy, economics, or a related field
- Requires the ability to work independently, within time sensitive deadlines, and maintain effective working relationships with internal staff and external parties
- Knowledge of Word and Excel required

Excellent benefits package, including 401 (k); immediate vesting.

To Apply:

Submit resume and salary to:

https://workforcenow.adp.com/jobs/apply/posting.html?client=ihda&jobId=187717&lang=en_US&source=CC986989

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