

## **Media & Communications Manager**

Under the supervision of the Director of Communications, candidate serves as a public relations strategist for the Authority while working with Communications team to develop, plan and manage media events. Responsible for creating, evaluating and ensuring the quality of creative content for program marketing. Develop creative projects from conception to completion while working with the Director of Communications to define tasks and project needs. Responsible for coordinating department activities and operations to secure efficiency while creating and managing departmental materials and databases. Work with Director of Communications to understand the Communications Departments needs and assist in implementing appropriate solutions.

### Education and Experience Requirements:

Undergraduate degree in marketing or related field. Excellent technical skills, creativity and the ability to work independently and with others on projects. Must be able to organize work quickly and efficiently and adapt readily to a wide range of projects. Must be comfortable with substantive content.

Excellent benefits package, including 401 (k); immediate vesting.

To apply submit resume to:

[https://workforcenow.adp.com/jobs/apply/posting.html?client=ihda&jobId=192491&lang=en\\_US&source=CC2](https://workforcenow.adp.com/jobs/apply/posting.html?client=ihda&jobId=192491&lang=en_US&source=CC2)

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