

Asset Manager/Financial Analyst

Illinois Housing Development Authority is looking for an experienced Asset Manager/Financial Analyst real estate professional to be an essential part of the Asset Management team for a portfolio of 200+ multi-family affordable housing developments. The AM/FA reviews and prepares reports on financial statements, operating budgets, and financial performance of the assigned portfolio in order to assess the financial strength and loan quality of the multifamily portfolio.

Other duties include coordinating with other Asset Management teams (Management and Occupancy Review, Program Administration, and Physical Inspection) to prepare loan ratings, monitor escrow and reserve accounts, and prepare portfolio analysis reports as required.

Education and Experience requirements:

- Undergraduate degree required
- At least two years of real estate or finance experience required (real estate asset management, financial analysis, commercial real estate underwriting or sales, appraisal, etc.) with exposure to accounting, budgeting, or fiscal management
- Strong computer proficiency (Excel & Access) and strong written and verbal communication skills required.
- Experience with affordable housing, program compliance, and occupancy standards is a plus.

Excellent benefits package, including 401 (k); immediate vesting.

To Apply:

Submit resume and salary to:

<https://home2.eease.adp.com/recruit/?id=8074922>

EOE