

## Financial Analyst – Asset Management

This position is housed within the Asset Management department, which monitors long-term physical, financial, operational, and administrative compliance for IHDA-assisted developments. This particular position is housed within the following group:

**Finance and Data Integration:** Ensures the financial viability and compliance of properties assisted by IHDA loans or grants through audit/financial statement review/approval; budget/escrow/reserve analysis; escrow/reserve withdrawal request processing; tracking of delinquencies; approval of limited entity distributions, loan ratings. Additionally, coordinates portfolio-wide and subset data and systems.

Education and Experience Requirements:

*Education:* Bachelor's degree required. Master's degree preferred. Experience may be substituted for education at the discretion of the Asset Management department.

*Experience:* At least 2 years' experience conducting financial analysis or fiscal monitoring for multifamily rental housing developments required. Experience with affordable housing preferred.

Proficiency in Generally Accepted Accounting Principles (GAAP) and audit protocols desired.

Thorough knowledge of the following funding sources/programs desired: LIHTC, HOME, Section 8, Risk Share, Tax Exempt Bonds, and Illinois Affordable Housing Trust Fund.

Proficiency in Microsoft Office Suite required.

*Training:* Financial, financial compliance, risk management training required (completed within one year or earliest available date, whichever is later).

*Certifications:* CFS certification desired (achieved within one year or earliest available date, whichever is later).

*Valid Driver's License:* Not required.

*Access to Personal Vehicle:* Not required.

*Frequency of Travel:* Not required.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume and salary to:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&jobId=205032&lang=en\\_US&source=CC2&cclid=19000101\\_000001](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&jobId=205032&lang=en_US&source=CC2&cclid=19000101_000001)

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